

# Okemos Public Schools

## Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of reporting school: Bennett Woods Elementary

Date of drill: 5-23-17 Time drill was held: 10:50

Exact time required to evacuate/shelter/secure: :57

Total Participants: 375 + staff

Remarks:

This report is for emergency drill # 5 for school year 2016-17

Name of person conducting drill: Noelle Palasty

Title of person conducting drill: Principal

Signature of person conducting drill:



Fax information to:

(517) 853-4097