

Okemos Public Schools Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lockdown/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of reporting school: Okemos Public Montessor at Central

Date of drill: October 14, 2016 Time drill was held: 3:10

Exact time required to evacuate/shelter/secure: See remarks

Total Participants: 370 students plus staff

Remarks: This was an unplanned drill as a student pulled the alarm but the building was empty very quickly.

This report is for emergency drill # 5 for school year 2016-2017

Name of person conducting drill: Sue Hallman

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Fax information to:
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