

Okemos Public Schools

Emergency Drills Documentation Form

<u>Type of Drill</u>	<u>Time of Drill</u>
Fire Drill (6 required)	X Standard
Tornado Drill (2 required)	Class Change
X Lockdown/Shelter in Place Drill (2 required)	Recess
	Other Events

Name of Reporting School: Hiawatha Elementary School

Date of Drill: 12/7/15 Time Drill was Held: 9:30 a.m.

Exact Time Required to Evacuate/Shelter/Secure: 1 minute

Total Participants: 478

Remarks:

This Report is for Emergency Drill # 2 for School Year 2015-16

Name of Person Conducting Drill: Gary Kinzer

Title of Person Conducting Drill: Gary Kinzer

Signature of Person Conducting Drill:

Gary Kinzer

Fax Information to:

(517) 853-4097