

## APPLICATION FOR ONLINE COURSE ENROLLMENT

Okemos Public Schools strongly believes that face-to-face classroom instruction at the middle and high school levels is the best learning environment for students. If the opportunity exists for students to enroll in a course offered at the middle or high school, students are strongly encouraged to do so. In Section 21f of the Michigan School Code students are permitted to enroll in up to two online courses per semester.

Okemos Public Schools strongly believes that a student should only choose online courses if (1) a desired course is not offered by one of the Okemos Public Schools or (2) a student's course schedule presents a conflict which prohibits the student from enrolling in a course offered at Okemos High School. An online course should not be chosen if one of the Okemos Public Schools offers the course and the course can be scheduled in the student's daily schedule.

In addition, a student may not enroll in an online course if (1) the course is not offered for credit, (2) the credit offered is not consistent with the unit of credit required (semester credit for HS, trimester credit for MS) (3) the student previously earned credit in the course, (4) the course is inconsistent with the student's graduation requirements or post-secondary plans, (5) the student does not possess the prerequisite knowledge and skills to be successful in the course, (6) the student demonstrated failure in previous online coursework in the same subject, or (7) the course is of insufficient quality or rigor, as determined by the district.

### Requirements:

Online learning presents challenges that are different from the face-to-face classroom experience. This type of learning requires a high degree of self-discipline and motivation, the ability to keep up with ongoing, sometimes very demanding expectations without the constraints of a fixed time and place setting, and the ability to deal with isolation that may occur from this form of individual learning.

To be successful in an online class, a student must be a self-starter with a strong sense of direction and the ability to set goals and follow through. A successful online student will work independently, stay on task and maintain a regular schedule of logging on and keeping up with readings, course assignments, homework and other expectations. The content of online courses is generally as rigorous, if not more rigorous, as that found in a face-to-face classroom course. An online class is different, not necessarily easier or harder, and the added factor of self-motivation and self-discipline may cause additional challenges.

### Available Courses:

A Statewide catalog, maintained by Michigan Virtual University, contains the syllabi for online courses offered by any Michigan district and the Michigan Virtual School. Any online course in which a student chooses to enroll must be for credit, consistent with graduation requirements, and of sufficient quality or rigor. If not, one of the Okemos Public Schools (grades 6-12) may deny the student and parent/guardian request to enroll in an online course.

### Cost:

If Okemos High School (9-12) approves a student to enroll in an online course, the course must be one of the student's six required classes per **semester**. The district will pay up to 1/12<sup>th</sup> of the district's per pupil foundation allowance toward the cost of the course. The student/parent will bear any cost above that amount. If Kinawa School (6) or Chippewa Middle School (7-8) approves a student to enroll in an online course, the course must be one of the student's seven required classes per **trimester**. The district will pay up to 1/18<sup>th</sup> of the district's per pupil foundation allowance toward the cost of the course. The student/parent will bear any cost above that amount. The student/parent will bear the cost of any online course taken in addition to the student's full-time class schedule.



## Online Learning Student Application

Student Name:		Year of Graduation:	
Home Address:			
City:		Zip:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Birth Date:		Age:	
Name of Parent/Legal Guardian:		Relationship:	Phone #
Parent/Guardian Email:			
Student's School Email:			
Do you have an IEP or 504 Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Has permission to leave campus? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Previously enrolled in a MVS course: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Courses Requested: If a student is changing classes, be sure to write the class he or she is dropping.			
Semester 1		Semester 2	
MVS Course	Course to drop/hour	MVS Course	Course to drop/hour
Why do you want to enroll in an MVS course? (please check the appropriate box below)			
<input type="checkbox"/> KIN, CMS or OHS does not offer this course		<input type="checkbox"/> The course is offered by KIN, CMS or OHS, but the course does not fit in my schedule	
<input type="checkbox"/> Other reason (applicant must provide a reason for wanting to enroll in an online course)			
Student Signature:			Date:
Parent/Guardian Signature:			Date:
Received by: Counselor's Signature Approved <input type="checkbox"/> Yes <input type="checkbox"/> No			Date:
Mentor Name:			