

Okemos Kids Club School Age Rates 2018-2019

Register your child at the Edgewood Early Childhood Center for all Okemos Kids Club Programs.

\$55 Non-Refundable Registration Fee per Child
\$70 Non-Refundable Registration Fee per child the week of
August 13-15, 2018 only, in order to be able to start the first week of school.
No Registrations accepted after August 15th for the first week of school.

Program	Regular Price	Sibling Price
Before Care Kdg/Beg thru 7th grade 7:00 am– start of school (Punch Card)	\$8.65/day (\$10.15/use)	\$7.80/day (\$9.15/use)
After Care Kdg/Beg thru 7th grade When school lets out – 6:00 pm (Punch Card)	\$12.05/day (\$13.55/use)	\$10.85/day (\$12.20/use)
Full Day 7:15 am - 6:00 pm At Edgewood Kdg/Beg thru 8th grade	\$40.75/day	\$36.70/day
Elementary & Club Kinawa Supersaver Includes: ALL Before & After for the school year, & 11/6, 11/9, 11/21, & 3/12 Full Days (see Supersaver contract)	\$419.15/month (Billed August-April)	\$377.25/month (Billed August-April)
Field Trip fee On full days when applicable	\$8	No sibling discount

Added Day Fees:

Before Care: \$11.65 After Care: \$15.05

PAYMENT OPTIONS

Bills are always due on the 25th of the month preceding care.

1. Mail in or drop off cash, check or credit card information to Okemos Kids Club at 1826 Osage Dr. Okemos, MI 48864.
2. Call the OKC Registrar at 706-5023 or the OKC Clerk 706-5024 with credit card information.
3. Pay online through www.daycareworks.com. Get a login name and password from the OKC Registrar or the OKC Clerk. Once on the website, click on 'Connect Portal' in the upper right corner to bring you to the login screen.
4. Auto pay – Provide credit card information once to the OKC Registrar or Clerk. The information is saved by the software but is not able to be seen after being inputted. Credit cards are charged on the 25th of the month unless the 25th falls on a holiday or weekend. If that happens they are charged the first business day following the weekend or holiday.

SCHOOL AGE SCHEDULE OPTIONS

REGULAR SCHEDULE - This option is best if your schedule doesn't change. This schedule requires a minimum of two days per week per program. For example: you need Monday, Wednesday and Friday after care and/or Tuesday and Thursday before care. You are only allowed two (2) permanent schedule changes per school year. More than two (2) schedule changes in a school year will incur a \$25 fee per change. We require 5 business days processing time for starting a program and any schedule changes. Trading or switching of days is not allowed. Adding days is permitted at the Director's discretion using a punch card or added day fee. (Added day fee is charged when less than 24 hours' notice is given or no punch card has been purchased.) Payment is due on the 25th of the month preceding care.

FLEX CALENDAR – This option is best for those whose schedule changes monthly but you know your schedule at least a month in advance. This schedule requires a minimum of 8 days within a month per program needed. Calendars are sent on or around the 25th of the month and are due on the 5th of the month preceding care. (ex: December calendars are due November 5th) Calendars received after the 5th will incur a \$15 late fee. Trading, switching or canceling of days is not allowed once the calendar is submitted. Adding days is allowed at the Director's discretion using a punch card or added day fee. (Added day fee is charged when less than 24 hours' notice is given or no punch card has been purchased.) Payment is due on the 25th of the month preceding care.

PUNCH CARD – This option is best if you only need occasional care, care for a short period of time, your days of the week change every week and you don't know your schedule at least a month ahead of time, or you just need to add a day. Punch cards are sold in 1-10 use cards and must be purchased from the OKC Registrar or the OKC Clerk. You must contact the Director at least 24 hours in advance to make sure there is adequate staffing and supplies available for your child to safely attend. This option provides more flexibility but program may be full on a day needed. Payment is due upon purchase. See punch card rules and regulations for complete information.

SUPERSAVER – This option is best if you need every before care, every after care and every full day for the entire school year. This program is a full year commitment. Winter Break and Spring Break are not included. **The Early Release activity is not included in this program and requires separate registration through the Community Education office.** Snow Days are also not included in this rate and require separate registration. You may incur an \$8 field trip fee if a field trip is scheduled on a break day. This option is only available before the school year starts and requires 9 equal payments from August through April.

Other Important Info

- Our Before and After school age programs have a 1:15 ratio of adults to students.
- Children must be able to independently toilet, dress and meet their own personal needs daily.
- All Super Saver Families will have an added Field Trip Fee when field trips are planned.
- A sibling discount is applied to the older sibling(s) enrolled in any of our programs.
- Any and all schedule changes need to be submitted in writing to the OKC Registrar or OKC Clerk and requires a 5 business day processing time.
- Registrations are accepted throughout the year, as space permits in each program.
- There are no tuition adjustments for daily absences due to weather, holidays, illnesses, or vacation.
- Permanent drops from a program require a two-week minimum written notice, whether or not the child has started care. Tuition will be the parent's responsibility during that two week time period.
- **Additional Fees:**
 - \$8 field trip fee when applicable
 - Late payment fee-\$25
 - Late calendar fee for flex calendars-\$15
 - Late pick up/early drop off fee-\$1/min/childOn the 5th occurrence, the rate will be \$5/minute/child
After 10 occurrences, OKC reserves the right to withhold childcare services