

OKEMOS KIDS CLUB 2020-21 SCHOOL YEAR CHILD PLACEMENT CONTRACT

As of **November 2, 2020** the Okemos Kids Club agrees to provide services for:

PRINTED NAME OF CHILD

BIRTH DATE

THE PARENT/GUARDIAN STIPULATES:

I have read and agree to comply with the policies stated in the Okemos Kids Club Parent Handbook. The parent handbook, as well as our Our COVID-19 Preparedness and Response Plan, can be found online at <http://www.okemosk12.net> > COMMUNITY > Okemos Kids Club.

I agree to pay the monthly payment of tuition as specified on the rate schedule established by Okemos Kids Club. I understand that **monthly invoices will be emailed** by the 10th of the month and payment is due in the Community Education Office by the 25th of the month preceding the month of care. I understand that a late payment fee of \$25 will be assessed on the 26th of the month if the tuition payment is not received by the 25th of the month.

I understand that failure to pay in full by the last day of the month preceding care will result in my child being removed from the program and that this will not relieve me of my obligation to pay any amount that is due. I also understand that if childcare payments are delinquent by 30 days my balance will be sent to a collections agency and I will be reported to a local credit bureau.

I understand that **I am registering and paying for FULL WEEKS of care from November 2, 2020, until Okemos returns to face to face learning** even if my child does not attend every single day. I understand that a five business day written notice to the OKC Office is required for a permanent drop and that there are no credits or refunds given for days when my child is absent or not in attendance. Parents are responsible for tuition whether or not the child attends during this five day period. Re-enrollment during the same year, space permitting, will require a new registration form and registration fee.

I understand that all registrations are **TENTATIVE** and **AS SPACE PERMITS** and that dates may be canceled or rooms may fill prior to the registration deadline as we navigate the COVID-19 pandemic. If Edgewood is closed, credits for previously made payments for affected dates will be issued and no additional tuition will be charged for the duration of the closure.

I agree to pay the **EARLY DROP OFF/LATE PICK UP FEE** of \$1/minute/child when my child is dropped off before 7:15 AM or picked up after 6:00 PM. After four occurrences, the rate will be \$5/minute per child. If there are 10 occurrences in a school year, I may be asked to seek alternate childcare arrangements.

I understand that all school year tuition must be paid in full before I can register for summer childcare.

These are our expected standards for enrollment in our school-age programs: *Must be able to independently toilet, dress, and meet personal needs daily.* I understand that my child will be required to independently toilet, dress, and meet their own personal needs daily.

Upon signing this agreement, the parent, legal guardian or responsible adult and the childcare facility agree to abide by all of the provisions contained in this contract.

PARENT, LEGAL GUARDIAN, OR RESPONSIBLE ADULT

OKEMOS KIDS CLUB

SIGNATURE

SIGNATURE

PRINTED NAME

Okemos Kids Club Registrar

OKC TITLE

DATE

DATE