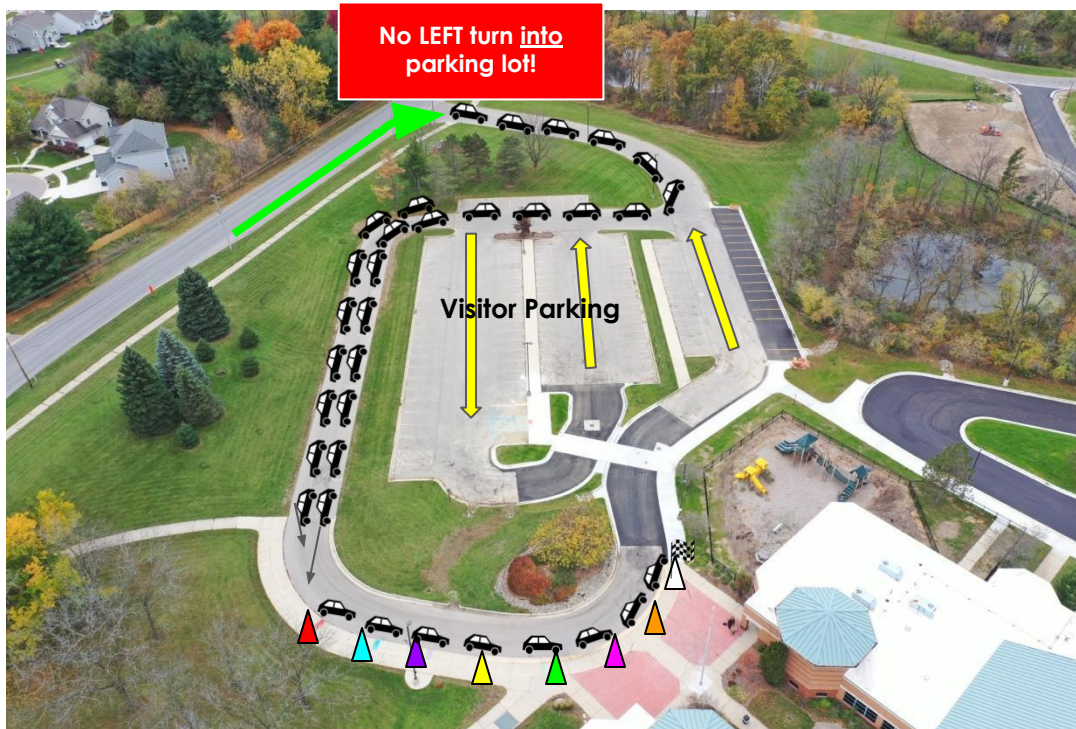


Bennett Woods Parking Lot Procedures



ARRIVAL

- Students **must** remain in cars until 8:35
- First vehicle should pull to the first cone with checkered flag
- Students **must** get out on the passenger side of the vehicle
- After 8:35, **once you are in the drop-off zone**, all students **must** exit the vehicle. PLEASE do not wait to drop off your child at a specific door (ie: in front of the Kindergarten doors)
- Adults **must** remain inside the vehicle during drop off and pick up
- All students should have backpacks ready to go and get out of the car quickly
- Pull all the way forward behind the vehicle in front of you

ZIPPER PROCESS

- Vehicles not at cones should wait in two lines as shown above
- When directed, take turns (alternate) entering the pick up zone
- Please do not cut in front of other vehicles
- One vehicle from a lane should move at a time

[This video demonstrates our Car Line Procedures](#)

DISMISSAL

- First car should pull to the first cone with checkered flag
- Pull all the way forward behind the vehicle in front of you
- Students **must** get into the vehicle on the passenger side
- Place a **sign with your student(s)' name written in large BLACK letters** in the passenger window for our car line supervisor to identify who you are picking up (share with all who pick up your student(s))
- When you approach the pick-up zone, the supervisor will direct your child to a colored cone, which is your anticipated stop and pick-up location.
- Adults **must** remain inside the vehicle during drop off and pick up

HELPFUL HINTS

- Drop off/pick up your student(s) in the **designated locations only (by using the car line or by parking and walking students to/from the sidewalk)**. We cannot have "exceptions to the rule" as this creates a safety risk for ALL children! (ie: dropping students off on Hulett or Bennett Roads, etc.)
- **If you need to spend time talking with your child or if your student requires a great deal of assistance getting out/in the car/carseat, please park in a parking spot** and walk your child to the sidewalk. (Additional parking is sometimes available in the church lot located to the east of Bennett Woods.)
- ***When traveling east on Bennett Road do NOT attempt to make a left turn into the parking lot during drop-off/pick-up time.** Please travel down to the roundabout and enter the parking lot from the right.
- **OPTIMAL time to drop students off is between 8:35 – 8:45.** Students that arrive after 8:50 will be marked tardy.
- **Be patient** - A few extra minutes of time will increase the safety of our drop-off and pick-up procedures.