

Okemos Public Schools

Volunteer/Chaperone Conviction Disclosure/Consent to Criminal History Search Form *All information will be treated as confidential*

As a prospective volunteer/chaperone of Okemos Public Schools, I understand that it is this districts policy to secure conviction criminal history information by using the information provided below as part of the screening process for volunteers/chaperones.

Name (*Please Print*): _____
Last First Middle

Maiden Name/Names Previously Used: _____

School Student Attends: _____ Teacher(s): _____

Date of Birth: _____ Gender: _____

Race (please circle one): Caucasian African-American Hispanic Other

Michigan Driver's License Number: _____

Must provide a copy of a State of Michigan Driver's License upon return of this form to be considered.

Description of Volunteer/Chaperone Work: _____

Check all that apply:

1. I have not been convicted of, or pled guilty or nolo contendere (no contest) to any crime.
2. I have been convicted of, or pled guilty or nolo contendere (no contest) to the following crimes (*attach separate statement to explain the criminal offense, date, court, city/state, and circumstances surrounding the conviction*):
 Felony Misdemeanor
 Felony Misdemeanor
3. I am the subject of a current criminal investigation or have pending charges against me? (*Attach separate statement to explain the investigation or pending charges*)

In signing this form, I understand and agree that:

If I have been convicted of a "listed offense", as defined by Michigan law, I will not be allowed to volunteer for Okemos Public Schools. I also understand that if I have been convicted of a felony or misdemeanor, other than a listed offense, the superintendent or designee will review the conviction, and consider it in relationship to the specific aspects of volunteering/chaperoning.

I certify that the information contained in this form is correct to the best of my knowledge. I understand that making any misleading or untruthful statements on this form may result in my being disqualified from consideration as a volunteer/chaperone at Okemos Public Schools.

The above information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan. I authorize Okemos Public Schools to use the above information for the sole purpose of obtaining a conviction-only criminal history file search.

This volunteer conviction disclosure form is valid for one (1) school year.

Signature

Date

OFFICE USE ONLY:

Approved

Denied

Date Approved/Denied

Determining Staff Member Initials