



When parts to a device (charger, cords, strap) are broken through normal use...

Students should bring the broken part(s) to the library to the clerk.

The clerk will assess the damage and may issue a replacement part.

If patterns arise with a student breaking parts repeatedly, they may be charged for replacement. The clerk will email the administration about the pattern of concern before a replacement is made.

Replacements for lost or continually damaged parts are sold by the student supervisor in the main office.

Replacement Costs for Computer Parts

USB cord on the charger = \$1.00



"Mickey Mouse" cord/ Electrical Plug = \$1.25



Entire Charger (3 parts) = \$30.00



Lost items are sold in the main office by the Student Supervisor.

Please make checks out to: Okemos Public Schools

Exact change for cash transactions is appreciated as we often do not have change. We do not accept credit cards.

A receipt will be issue to the student that indicates what was bought, when, and the payment amount.

Items sold are not returnable.

Other items for sale:

*Straps to bag = \$8

*Computer bag (including straps) = \$24

**Not in stock @ knapp*

(We can have sent over from Tech Department.)